

Recognition of Prior Learning (RPL) and Credit Transfer Policy

Policy Ref

PN48

Purpose

This policy ensures that AMOSC has arrangements in place to recognise and capture the previous learning and experience of course participants. These arrangements enable AMOSC to expedite the accreditation and certification of course participants in AMOSC's International Maritime Organisation (IMO) accredited courses, or "Additional Qualification" courses.

Definitions

Recognised Prior Learning (RPL) is defined as:

*'Recognition of prior learning is an assessment process that involves assessment of an individual's relevant prior learning (including formal, informal and non-formal learning) to determine the credit outcomes of an individual application for credit.'*¹

Credit Transfer is defined as:

*'Credit transfer is a process that provides course participants with agreed and consistent credit outcomes for components of a qualification based on identified equivalence in content and learning outcomes between matched qualifications.'*²

Policy

Recognition of Prior Learning (RPL)

The RPL process is available for course participants to access for any of AMOSC's IMO accredited courses, or "Additional Qualification" courses..

RPL may be granted to a course participant who has demonstrated evidence of prior knowledge and experience in life, work and educational experience relating to the AMOSC course for which recognition is sought. This prior knowledge and experience is required to be directly mapped onto elements of the AMOSC course framework.

In some cases, RPL may be granted for previous formal learning that is not recognised under the Credit Transfer policy. For example, RPL may be granted to a course participant who has previously completed Oil Spill Response Training with a non-IMO accredited education provider such as the Australian Maritime Safety Authority (AMSA). Learning Outcomes from prior educational experience will be mapped across to the AMOSC course, allowing any gaps in knowledge and skills to be

¹ Australian Qualifications Framework, First Edition July 2011, Australian Qualifications Framework Council for the Ministerial Council for Tertiary Education and Employment 2011

² Australian Qualifications Framework, First Edition July 2011, Australian Qualifications Framework Council for the Ministerial Council for Tertiary Education and Employment 2011

identified. A training and assessment plan will be developed by the assigned RPL Assessor, providing for these gaps to be addressed.

All prospective and enrolling students will be informed via the AMOSC website of the opportunity to apply for RPL.

RPL applicants will be required to undertake agreed elements of the AMOSC Assessment process in order to be granted RPL, as agreed with the assigned Assessor at interview.

RPL applicants will be required to pay full fees for the AMOSC course they enrol in. Required attendance at the AMOSC course will be abridged, as agreed with the assigned Assessor at interview.

Credit Transfers

Credit Transfer will be granted where course participants have previously completed qualifications or units that are recognised as being IMO accredited and equivalent to those in a qualification or unit/s of a course participant's enrolment with AMOSC. For example, course participants who have undertaken IMO Level 1,2,3 accredited training with Oil Spill Response Limited (OSRL) will be eligible for Credit Transfer.

The process will be undertaken prior to the course participant commencing their course and there is no charge for the service.

Course participants are informed of their right to apply for Credit Transfers in the pre-course information forwarded to them.

Authenticity and Integrity of process

AMOSC ensures the integrity of RPL and Credit Transfers by basing decisions on certified copies of testamurs, records of results and statements of attainment only.

AMOSC will take reasonable measures to ensure that the documents provided are authentic, that they have been issued by a registered provider and the qualifications and/or units are nationally recognised.

AMOSC ensures that a minimum of two professional references checks and one third party report are conducted and collected on the RPL applicant.

All documents used to issue course participants with RPL and/or Credit Transfer will be stored securely and in accordance with the Privacy Act.

This document is controlled

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